

Telephone: 023 9247 4174
Fax: 023 9248 0263
Website: www.havant.gov.uk

COUNCIL AGENDA

Membership: Councillor Patrick (Mayor)

Councillors Bowdell, Bowerman, Crellin, Denton, Fairhurst, Guest, Diamond, Hughes, Inkster, Jenner, Keast, Kennett, Linger, Lloyd, Milne, Moutray, Munday, Patel, Payter, Pike, Raines (Deputy Mayor), Rennie, Redsull, Richardson, Robinson, Satchwell, Scannell, Sceal, Mrs Shimbart, Stone, Tindall, Turner, Wade, Weeks and Wilson

Meeting: Council

Date: Wednesday 22 February 2023

Time: 4.40 pm

Venue: Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Kim Sawyer
Chief Executive

14 February 2023

Contact Officer: Jenni Harding 02392 446234
Email: jenni.harding@havant.gov.uk

PART 1 (Items open for public attendance)

Page

1 Appointment of Honorary Alderman

1 - 6

The Council to consider a recommendation to confer the title of Honorary Alderman upon former Councillor Ken Smith.

PART 2 (Confidential items - closed to the public)

None.

GENERAL INFORMATION

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Internet

This agenda and its accompanying reports can also be found on the Havant Borough Council website: www.havant.gov.uk

Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. We also endeavour to broadcast the meeting and make the recording available on the Council website for up to 6 months.

An address made by a member of the public may only be presented if a summary of the text has been received by the Democratic Services Team Leader no later than 12 noon three working days before the meeting. The speech shall reflect the summary provided.

The Monitoring Officer may rule out of order any address that:

- a is vexatious, derogatory, defamatory, frivolous or offensive;
- b concerns a Council employment or staffing matter or sensitive personal information about a Councillor;
- c is unrelated to functions of the Committee; or
- d has been previously considered in the last 6 months.

Questions from members of the public will only be permitted where they have been received by the Democratic Services Team Leader no later than 12 noon three working days before the meeting.

An answer to a question submitted by a member of the public may take the form of:

- 1 a direct oral answer;
- 2 where the desired information is contained in a publication of the Council or other published work, a reference to that publication; or
- 3 where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

Disabled Access

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Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

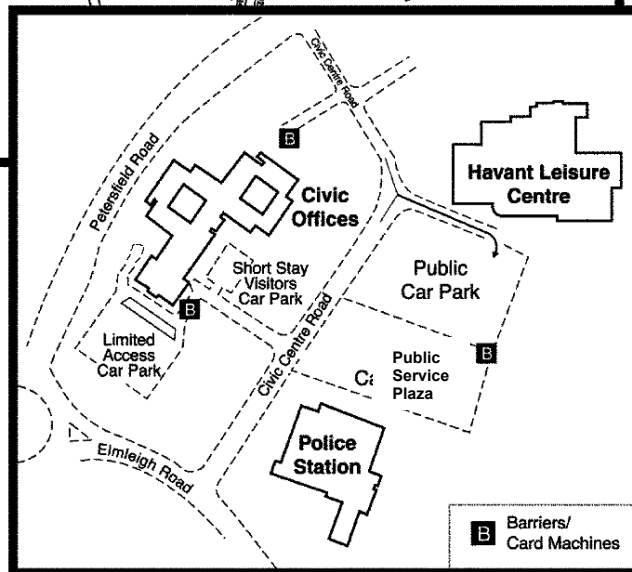
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No Smoking Policy

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

Parking

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.



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 Telephone (023) 9247 4174



Havant

BOROUGH COUNCIL

PROTOCOL AT COUNCIL MEETING – AT A GLANCE

Sit or Stand?

Stand to address the Council/Mayor at all times

Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
 - 48 hours written notice is given; or
 - 2 hours written notice in relation to urgent matters

Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

NON-EXEMPT

HAVANT BOROUGH COUNCIL

COUNCIL

22 February 2023

APPOINTMENT OF HONORARY ALDERMAN FOR DECISION

Report Author: Jenni Harding, Democratic & Electoral Services Manager

Key Decision: No

Report Number: HBC/119/2023

1. Purpose

- 1.1. This paper is submitted to Council to consider conferring the title of Honorary Alderman upon former Councillor Mr Ken Smith.

2. Recommendation

- 2.1. Members are requested to approve:
 - a. The Council confers the title of Honorary Alderman upon former Councillor Ken Smith, who has rendered eminent service to the Council over and above a Councillor's normal duties; and
 - b. Subject to Council's approval of the appointment at 2.1a, the Democratic Services Manager, in consultation with the Mayor, be instructed to make all further arrangements necessary with a view to the presentation in accordance with adopted practice of an appropriate framed scroll and Civic Buffet on a date to be decided.

3. Executive Summary

- 3.1. Section 249 of the Local Government Act 1972 makes provision for a Council to confer the title of Honorary Alderman subject to the following:

- a. by resolution of not less than two thirds of the members voting thereon at a specially convened meeting of the Council; and
- b. that, in the opinion of the Council, the person has rendered eminent service to the Council as a past member of the Council, but who is not then a member of the Council.

3.2. At its meeting on 13 April 2016 the Council agreed the following additional criteria for conferring the title of Honorary Alderman:

- a. any former Councillor considered for appointment to the Aldermanic Bench must have served for a minimum of eight years;
- b. subject to (a) above, any former Councillor nominated must have given outstanding service to the Council over and above a Councillor's normal duties (which duties are defined in the Council's Constitution at Article 2.3(a)). In particular they must have:
 - i. been a Chairman for at least two years of a principal member-level body, that being of the Cabinet, the Overview & Scrutiny Board, the Regulatory Committees and other such Committees established from time to time; or
 - ii. a member of the Cabinet for at least three years; or
 - iii. Mayor of the Borough; and/or
 - iv. given other outstanding service to the Borough.

3.3. Former Councillor Mr Smith was a member of the Borough Council between 2004 and 2021. During his long service as an elected member serving Bedhampton ward, Mr Smith spent 2 years as Cabinet Lead for Economic Development & Tourism from 2005 to 2007, as well as holding the office of Mayor in 2011.

4. Additional Budgetary Implications

4.1. There is no budgetary allowance for costs associated with conferring the title of Honorary Alderman upon former Councillors, but it is expected that all costs can be met from within the existing budgetary provision.

5. Background and relationship to Corporate Strategy and/or Business Plans

5.1. There are none arising directly from this item.

6. Options considered

- 6.1. It has been proposed by Councillor Rennie, and seconded by Councillor Inkster, that the title of Honorary Alderman be bestowed upon former Councillor Mr Ken Smith, who has rendered eminent service to the Council over and above a Councillor's normal duties for a total of 16 years.

No other options have been considered.

7. Resource Implications

7.1. Financial Implications

It is envisaged that the cost of the badge, scroll, reception and buffet would be able to be met within existing budget provision. The expected total costs equate to £1,500.

Section 151 comments

Date: 10 February 2023

There are minimal costs associated with this appointment and therefore I am satisfied that the costs associated will be able to be met from within existing budgets.

7.2. Human Resources Implications

There are none.

7.3. Information Governance Implications

There are none.

7.4. Other resource implications

There are none.

7.5. Environmental Implications

There are none.

8. Legal Implications

- 8.1. These are contained within the body of this report.

Deputy Monitoring Officer comments

Date: 07 February 2023

The nominee satisfies both the statutory qualifications for office contained in Section 249 Local Government Act 1972 and the local criteria set out in the report. Accordingly, an appointment to the office of Honorary Alderman will be compliant with both legislation and local rules.

9. Risks

9.1. There are none.

10. Consultation

10.1. The Leader of the Council has been consulted.

11. Communication

11.1. The Communications team have been informed.

12. Appendices

12.1. None.

13. Background papers

13.1. None.

Agreed and signed off by:

Executive Head: Matt Goodwin – 07/02/23

Monitoring Officer: Mark Watkins – 07/02/23

Section 151 Officer: Malcom Coe – 10/02/23

Contact Officer

Name: Jenni Harding

Job Title: Democratic & Electoral Services Manager

Telephone: 02392 446234

E-mail: jenni.harding@havant.gov.uk